



Pupil Transportation ▶ Transportation Director Log Monthly

<input type="checkbox"/> Start	Minutes	Location	Topic	Short Description	Vehicle
Start : 2/1/2016 (6)					
2/1/2016 7:00 AM	150	Bus Gar	Email, Other (Provide Description), Phone - Staff, Vehicle Diagnostics, Vehicle Inspection	monitor bus radio, spoke w/ MES drivers about their cars plates stolen in bus parking lot, spoke w/ BCHS driver about bumping into a tree on Friday -sent them to see S. Fry, emailed Mrs.Hirsh about the MES drivers, BCHS driver and repairs needed on bus 17	
2/1/2016 9:30 AM	60	Bus Gar	Meeting - Others	met w/ Trooper Elliott about school zones and people trying to run bus lights @ WCC transfer	
2/1/2016 10:30 AM	60	Bus Gar	Meeting - Others	met w/ Steve from Kingmor Supply about selling us a new IC bus and what parts they can supply for us now	
2/1/2016 11:30 AM	90	Bus Gar	Vehicle Fluid Top Off, Vehicle Inspection	worked on bus 2	Bus 02
2/1/2016 1:00 PM	30	Bus Gar	Lunch	took lunch break	
2/1/2016 1:30 PM	150	Bus Gar	Email, Fuel Tank Measurement, Logs, Other (Provide Description)	put up new fuel sheets, stuck tanks @ VES and BCHS, checked email, finished logs and monitored bus radio, worked 9hrs.	
Start : 2/2/2016 (4)					
2/2/2016 6:00 AM	30	Bus Gar	Road Check: Weather	checked for fog conditions and flooding	
2/2/2016 7:00 AM	120	Bus Gar	Other (Provide Description), Travel, Vehicle Repair	monitor bus radio, met Billy @ MES about taking his bus to Va Truck for repairs, replaced turn signal flasher on bus 7, spoke w/ Paul about fuel station @ MES went to garage to meet w/ Daniel	
2/2/2016 9:00 AM	60	Bus Gar	Meeting - Staff	spoke w/ substitute about some driving coming up, met w/ Daniel about work that needed to be done while I went to Roanoke to pick up Billy	
2/2/2016 10:00 AM	360	Bus Gar	Athletic Schedules, Email, Logs, Lunch, Other (Provide Description), Travel, Vehicle Diagnostics	went to Roanoke and picked up Billy and dropped off bus 17 for repairs -showed Matt and Roy what repairs were needed, took lunch break, notified driver trip canceled, diag. noise in bus 2, checked email, finished logs, monitored radio, worked 9.5hrs	Bus 02
Start : 2/3/2016 (7)					
2/3/2016 5:30 AM	60	Bus Gar	Road Check: Weather	checked road conditions for flooding -school on regular schedule	
2/3/2016 7:00 AM	120	Bus Gar	Other (Provide Description), Vehicle Repair	monitored bus radio, worked on bus 2 @ MES	Bus 02
2/3/2016 9:00 AM	120	Bus Gar	Road Check: Weather	checked roads for flooding in Millboro and Hot Springs	
2/3/2016 11:00 AM	90	Bus Gar	Email, Phone - Staff, Vehicle Fluid Top Off, Vehicle Inspection	checked email, sent Mrs. Hirsh updates on road conditions, spoke to a driver who is flooded in and will not be able to drive this afternoon, worked on bus 5	Bus 05
2/3/2016 12:30 PM	30	Bus Gar	Lunch	took lunch break	
2/3/2016 1:00 PM	60	Bus Gar	Email, Logs, Phone - Staff		

				spoke w/ Mrs. Hirsh -updates on driver hired, needing trained and who could be retiring, checked email, finished logs before going to drive a bus	
2/3/2016 2:00 PM	210	Bus Gar	Travel	drove bus 6 on Douthat route	
Start : 2/4/2016 (6)					
2/4/2016 6:00 AM	210	Bus Gar	Other (Provide Description), Road Check: Weather	drove Douthat route, monitor bus radio, checked roads to make sure Betty is able to get out and moved a tree out of the road	
2/4/2016 9:30 AM	90	Bus Gar	Fuel Reports, Meeting - Staff	worked on fuel reports and met w/ Krista to fix email on both mine and Daniel's computer	
2/4/2016 11:00 AM	90	Bus Gar	Meeting - Staff, Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Inspection	worked on bus 4, met w/ Roger from Cummins -dropped off parts and talked about sales	Bus 04
2/4/2016 12:30 PM	30	Bus Gar	Lunch	took lunch break	
2/4/2016 1:00 PM	120	Bus Gar	Phone - Others, Phone - Staff, Vehicle Repair	worked on bus 4, Va Truck called -bus 17 is ready, notified driver	Bus 04
2/4/2016 3:00 PM	60	Bus Gar	Email, Logs, Other (Provide Description)	checked email, finished logs for today, monitor bus radio, worked 10hrs.	
Start : 2/5/2016 (6)					
2/5/2016 5:30 AM	30	Bus Gar	Road Check: Weather	checked weather -school on regular schedule	
2/5/2016 7:00 AM	90	Bus Gar	Other (Provide Description), Travel	monitor bus radio, brought bus 6 over for inspection	
2/5/2016 8:30 AM	240	Bus Gar	Email, Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Inspection	worked on bus 6 and silver Taurus	Bus 06; 05-Ford Taurus Silver-SAB
2/5/2016 12:30 PM	30	Bus Gar	Lunch	took lunch break	
2/5/2016 1:00 PM	90	Bus Gar	Logs, Vehicle Repair	repaired brakes, adjust and test drove, finished logs	
2/5/2016 2:30 PM	60	Bus Gar	Other (Provide Description), Vehicle Pick Up/Delivery	took bus 6 back to MES, monitored bus radio, worked 9hrs.	
Start : 2/8/2016 (4)					
2/8/2016 5:30 AM	30	Bus Gar	Road Check: Weather	checked weather -school on regular schedule	
2/8/2016 7:00 AM	90	Bus Gar	Other (Provide Description), Vehicle Diagnostics, Vehicle Repair	monitor bus radio, worked on bus 12	Bus 12
2/8/2016 8:30 AM	360	Bus Gar	Email, Phone - Staff, Road Check: Weather, Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Pick Up/Delivery, Vehicle Repair	brought bus 7 over for inspection, spoke w/ Mrs. Hirsh and Paul -notified drivers early release at 2:30, delivered bus 7 back to MES for route	Bus 12
2/8/2016 2:30 PM	120	Bus Gar	Email, Logs, Parts Ordering, Vehicle Diagnostics	worked on 07 blue GMC, ordered parts, monitor bus radio and calls to make sure everyone is home safely, checked emails, finished logs, notified SAB all drivers are home, worked 10hrs.	
Start : 2/9/2016 (5)					
2/9/2016 5:00 AM	60	Bus Gar	Road Check: Weather	checked roads and weather conditions - spoke w/ Mrs. Hirsh -school closed -notified drivers	
2/9/2016 7:00 AM	270	Bus Gar	Other (Provide Description)	plowed parking lots @ VES and salted, salted SAB lot and cleaned off cars @ garage	

2/9/2016 11:30 AM	60	Bus Gar	Athletic Schedules, Email, Other (Provide Description)	checked email, revised travel schedule and notified driver	
2/9/2016 12:30 PM	30	Bus Gar	Lunch	took lunch break	
2/9/2016 1:00 PM	90	Bus Gar	Email, Logs, Other (Provide Description), Vehicle Repair	checked email, looked over payroll, finished logs, took part for Mark's plow up to BCHS and installed, worked 8.5hrs	2013-Truck -GMC Sierra -Brown-Maint
Start : 2/10/2016 (5)					
2/10/2016 7:00 AM	180	Bus Gar	Email, Other (Provide Description), Road Check: Weather, Vehicle Repair	school 2hrs. late, checked road and weather conditions, monitor bus radio, checked email, worked on blue GMC	07-Truck-GMC Blue-TRANS
2/10/2016 10:00 AM	120	Bus Gar	Vehicle Fluid Top Off, Vehicle Inspection	worked on bus 8	Bus 08
2/10/2016 12:00 PM	30	Bus Gar	Lunch	took lunch break	
2/10/2016 12:30 PM	120	Bus Gar	Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Inspection	worked on bus 10	Bus 10
2/10/2016 2:30 PM	90	Bus Gar	Email, Logs, Other (Provide Description)	worked on trailer lights, checked email, finished logs, worked 9hrs	
Start : 2/11/2016 (4)					
2/11/2016 6:00 AM	60	Bus Gar	Road Check: Weather	school 2hrs. late -checked weather	
2/11/2016 7:00 AM	330	Bus Gar	Email, Other (Provide Description)	met w/ one of our new car drivers trained him on a couple of different routes, spoke w/ Mrs. Hirsh about the radio chatter this morning, checked email	
2/11/2016 12:30 PM	30	Bus Gar	Lunch	took lunch break	
2/11/2016 1:00 PM	150	Bus Gar	Email, Logs, Parts Ordering, Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Inspection	worked on bus 13, worked on bus 22, checked email, finished logs, monitored bus radio, worked 8.5hrs	Bus 13; Bus 22
Start : 2/12/2016 (4)					
2/12/2016 7:00 AM	210	Bus Gar	Other (Provide Description), Phone - Staff, Road Check: Weather, Vehicle Pick Up/Delivery	checked roads and weather, spoke w/ Billy about oil gauge on bus 17, monitor bus radio,met with MES drivers, brought bus 17 over to check oil gauge	
2/12/2016 10:30 AM	150	Bus Gar	Parts Ordering, Phone - Others, Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Inspection	worked on bus 17	Bus 17
2/12/2016 1:00 PM	30	Bus Gar	Lunch	took lunch break	
2/12/2016 1:30 PM	120	Bus Gar	Vehicle Diagnostics, Vehicle Pick Up/Delivery	worked on bus 22, took bus 17 back to MES, monitored radio, worked 8.5hrs	
Start : 2/14/2016 (1)					
2/14/2016 4:00 PM	60	Bus Gar	Phone - Staff, Road Check: Weather	monitored weather, spoke w/ Mrs. Hirsh and notified drivers school will be closed Monday due to snow	
Start : 2/15/2016 (2)					
2/15/2016 7:00 AM	30	Bus Gar	Phone - Staff	spoke w/ Mrs. Hirsh -roads are bad and no snow removal until weather tapers off, 12 month people were notified to stay home	
2/15/2016 9:00 AM	450	Bus Gar	Other (Provide Description)	plowed VES and Bus Garage -worked 8hrs	
Start : 2/16/2016 (4)					

2/16/2016 7:00 AM	60	Bus Gar	Phone - Staff, Road Check: Weather	No school -snow and ice, spoke w/ Mrs. Hirsh 12 month people are to stay home
2/16/2016 9:00 AM	270	Bus Gar	Other (Provide Description)	Mark and I plowed SAB and BCHS lots
2/16/2016 1:30 PM	60	Bus Gar	Lunch	took lunch break
2/16/2016 2:30 PM	180	Bus Gar	Meeting - Staff, Other (Provide Description)	spoke w/ VES and BCHS custodians about snow removal, repaired broken water lines at the bus garage, worked 9.5hrs

Start : 2/17/2016 (6)

2/17/2016 6:30 AM	120	Bus Gar	Road Check: Weather	school 2 hrs late, checked road conditions due to ice school is closed -notified drivers
2/17/2016 8:30 AM	180	Bus Gar	Other (Provide Description)	checked and plowed back bus turnarounds
2/17/2016 11:30 AM	60	Bus Gar	Athletic Schedules, Phone - Staff	spoke w/ Will and notified drivers that road conditions have changed and trips are still on
2/17/2016 12:30 PM	30	Bus Gar	Lunch	took lunch break
2/17/2016 1:00 PM	90	Bus Gar	Road Check: Weather	checked road conditions -roads should be ok for a delayed opening tomorrow, worked 8.5hrs
2/17/2016 8:00 PM	30	Bus Gar	Phone - Staff	spoke w/ Mrs. Hirsh school will be 2hrs late - notified drivers

Start : 2/18/2016 (5)

2/18/2016 7:00 AM	180	Bus Gar	Other (Provide Description), Road Check: Weather	checked roads, monitor bus radio and made a work list for today
2/18/2016 10:00 AM	150	Bus Gar	Vehicle Diagnostics, Vehicle Repair	worked on bus 22 Bus 22
2/18/2016 12:30 PM	30	Bus Gar	Lunch	took lunch break
2/18/2016 1:00 PM	120	Bus Gar	Vehicle Repair	worked on bus 22 Bus 22
2/18/2016 3:00 PM	60	Bus Gar	Other (Provide Description), Vehicle Cleaning	washed salt off both trucks and plows, removed plows until next time, worked 9hrs

Start : 2/19/2016 (7)

2/19/2016 7:00 AM	90	Bus Gar	Other (Provide Description)	monitor bus radio, checked a driveway where bus 13 turns to make sure it has not been damaged
2/19/2016 8:30 AM	120	Bus Gar	Vehicle Diagnostics, Vehicle Repair	worked on bus 3 Bus 03
2/19/2016 10:30 AM	60	Bus Gar	Email, Logs	checked email, caught up on some paper work and finished logs from this week while Daniel went to BCHS to pick up a bus for us to inspect
2/19/2016 11:30 AM	60	Bus Gar	Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Pick Up/Delivery, Vehicle Repair	worked on bus 15 Bus 15
2/19/2016 12:30 PM	30	Bus Gar	Lunch	took lunch break
2/19/2016 1:00 PM	90	Bus Gar	Other (Provide Description), Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Pick Up/Delivery	took bus 15 back to BCHS and picked up bus 18 for inspection, spoke w/ bus driver who needs a driver for this evening Bus 18
2/19/2016 2:30 PM	180	Bus Gar	Other (Provide Description)	drove Deerfield bus at MES, worked 10.5hrs

Start : 2/22/2016 (6)

2/22/2016 6:30 AM	120	Bus Gar	Other (Provide Description), Phone - Staff	spoke w/ bus driver-bus stuck in the mud, sent her to MES to get the spare, monitored bus radio	
2/22/2016 8:30 AM	90	Bus Gar	Vehicle Pick Up/Delivery, Vehicle Repair	brought bus 17 over from MES and repaired oil leak	Bus 17
2/22/2016 10:00 AM	120	Bus Gar	Meeting - Staff, Phone - Staff, Vehicle Pick Up/Delivery	took bus 17 to SAB to meet w/ Mrs. Hirsh and Paul about having school on Friday (driver situations), called drivers, notified Mrs. Hirsh routes are covered, took bus 17 back to MES	
2/22/2016 12:00 PM	30	Bus Gar	Lunch	took lunch break	
2/22/2016 12:30 PM	120	Bus Gar	Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Pick Up/Delivery	went to BCHS brought bus 19 down, worked on bus 19	Bus 19
2/22/2016 2:30 PM	90	Bus Gar	Email, Logs, Meeting - Staff	met w/ drivers @ the bus garage to confirm those who had subs for Friday who their drivers were, finished logs, checked email, monitored radio, worked 9.5hrs	

Start : 2/23/2016 (5)

2/23/2016 7:00 AM	210	Bus Gar	Email, Fuel Reports, Other (Provide Description), Purchase Orders	monitor bus radio, checked email, finished PO's, finished fuel reports and ordered fuel for all 3 locations	
2/23/2016 10:30 AM	150	Bus Gar	Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Repair	worked on bus 22	Bus 22
2/23/2016 1:00 PM	60	Bus Gar	Travel	took mail over to SAB for Justin	
2/23/2016 2:00 PM	30	Bus Gar	Lunch	took lunch break	
2/23/2016 2:30 PM	90	Bus Gar	Email, Logs, Other (Provide Description), Phone - Others	made appt. for bus 17 while there is no school on Thursday, checked email, finished logs, monitor bus radio, worked 9hrs	

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